

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 1

SUPPLEMENTAL EXPERIENCE STATEMENT

SHEET METAL WORKER, WG-3806-08

SOCIAL SECURITY NUMBER: _____

This application will be used to fill career/career-conditional, seasonal, term and temporary positions. Please identify the type(s) of employment you are available for:

- | | Yes | No |
|--|-------|-------|
| 1. Full-time employment? | _____ | _____ |
| 2. Seasonal employment? (Usually guarantees work for part of the calendar year, i.e. 6 months) | _____ | _____ |
| 3. Term employment? | _____ | _____ |
| 4. Temporary employment? | _____ | _____ |
| 5. Lowest FWS grade you will accept: _____ | | |

TYPES OF EMPLOYMENT:

FULL-TIME EMPLOYMENT (CAREER/CAREER-CONDITIONAL):

A person employed in the competitive service for other than temporary, term or indefinite employment is appointed as a career or career-conditional employee subject to a probationary period during the first year of service. Must serve 3 years of substantially continuous creditable service to become a career employee. Career/Career-Conditional employees are entitled to health and life insurance, Federal Employees Retirement Systems (FERS), and are eligible to apply for promotional opportunities.

SEASONAL EMPLOYMENT:

Seasonal employment is a permanent career/career-conditional appointment. Employees are hired on a work-as-needed basis during periods of heavy workload with a minimum service period of six months per year. Persons selected for seasonal positions may eventually convert to full-time work schedules. Seasonal employees are entitled to the same fringe benefits as permanent employees, i.e., health and life insurance, Federal Employees Retirement Systems (FERS), and are eligible to apply for promotional opportunities.

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 2

SUPPLEMENTAL EXPERIENCE STATEMENT**SHEET METAL WORKER, WG-3806-08****SOCIAL SECURITY NUMBER:** _____

NOTE TO APPLICANTS: Use Columns II and III to answer the questions in Column I. You may use additional sheets of plain paper, if necessary.

Column I	Column II	Column III	
QUESTIONS TO COMPETITORS	NOTE JOB NO. OR OTHER ITEM NO. IN SF171 OF SF173 TO WHICH THIS REFERS	IN THIS COLUMN, WRITE YOUR ANSWERS TO THE QUESTIONS.	
1. LAYOUT AND PATTERN DEVELOPMENT. For each kind of layout below, complete Column II. Then write the number of each statement in column III that shows your ability.	Complete this column for each kind of layout that applies to you.	For each kind of layout, write the number of each statement that shows your ability. Give examples of the more difficult work done, templates and jibs developed, training courses attended, etc. 1. Have not done 4. Have shared responsibility with others 2. Have assisted 5. Have been FULLY RESPONSIBLE 3. Have done under guidance 6. Have been consulted by journeyman for advice.	
Simple layout of single forms having only right angles and where accuracy is not a factor.		Write number of each statement that applies:	Give exam

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Page 13

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Page 16

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Page 17

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Column I	Column II	Column III
<p>2. <u>KNOWLEDGE OF EQUIPMENT, STRUCTURE, ETC., CONSTRUCTED, REPAIRED, FORGED, ETC.</u></p> <p>List below the kinds of equipment, structure, etc., you had to know about. For example, structural steel, air conditioning ducts, auto bodies and fenders, ships, aircraft metal components, tanks, form blocks, etc. Complete Columns II and III for each kind you list.</p>	<p>For each kind of work, note Job No. or other Item No. in SF171 in which this refers.</p>	<p>For each kind you list, write the number of every statement that applies to your experience. Give examples of the more difficult work you have done.</p> <ol style="list-style-type: none"> 1. Had training on this 2. Had limited experience under close supervision 3. Can work on own 4. Considered an expert, called on to do unusually difficult jobs 5. Other (teaching, supervising, etc.--specify)
A.		<p>Write number of each statement that applies:</p> <p>Examples:</p>
B.		<p>Write number of each statement that applies:</p> <p>Examples:</p>
C.		<p>Write number of each statement that applies:</p> <p>Examples:</p>
D.		<p>Write number of each statement that applies:</p> <p>Examples:</p>

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 18

SUPPLEMENTAL EXPERIENCE STATEMENT

SHEET METAL WORKER, WG-3806-08

SOCIAL SECURITY NUMBER: _____

Column I	Column II	Column III
E.		Write number of each statement that applies: Examples:
F.		Write number of each statement that applies: Examples:
G.		Write number of each statement that applies: Examples:

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 19

SUPPLEMENTAL EXPERIENCE STATEMENT**SHEET METAL WORKER, WG-3806-08****SOCIAL SECURITY NUMBER:** _____

Column I	Column II	Column III	
3. DEXTERITY. For each kind of work listed below, complete Column II. Then write the number of each statement in Column II that shows your ability.	For each kind of work, note Job No. or other Item No. in SF171 in which this refers.	For each kind of work, write the number of each statement that shows your ability. Give examples of the more difficult work you have done. 1. Have not done 2. Have assisted 3. Have done under guidance 4. Have shared responsibility with others. 5. Have been FULLY RESPONSIBLE	
Work which does not involve close tolerance, such as trimming and filing and the use of simple fastening devices.		Write number of each statement that applies:	Give examples:
Work requiring close tolerance, including cutting, filing, fitting, straightening, etc., and fastening by use of bolts, screws, rivets, etc.		Write number of each statement that applies:	
Work requiring unusual precision, such as where exacting tolerances were involved		Write number of each statement that applies:	

SUPPLEMENTAL EXPERIENCE STATEMENT

SHEET METAL WORKER, WG-3806-08

SOCIAL SECURITY NUMBER: _____

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NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 21

SUPPLEMENTAL EXPERIENCE STATEMENT**SHEET METAL WORKER, WG-3806-08****SOCIAL SECURITY NUMBER:** _____

Column I	Column II	Column III			
4. INSTRUCTIONS. Check the levels of ability opposite the various kinds of blueprints and drawings you have used. BLUEPRINTS, PLANS & SKETCHES	For each kind of work, note Job No. or other Item No. in SF171 to which this refers.	Had training on this	Read blueprint or followed drawing with assistance of supervisor	Interpreted blueprint or drawings and general notes and instructions on my own, well enough to understand dimensions, shapes, materials, finish, etc., and how the various parts fit together	Was consulted by other workers to interpret blueprints and drawings for them
Isometric sketches with all dimensions included					
Single view with dimensions included					
Two or three views where all dimensions are included					
Front, top and side views of some objects, when repetitious details are omitted and some dimensions are to be figures					
Multiple views of irregular objects with many production details, requiring ability to visualize unseen details or dimensions from a set of auxiliary and main views.					
Describe the most complex job you have performed using blueprints or sketches as you have indicated above.					

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SOCIAL SECURITY NUMBER: _____

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<div>5. <u>USING TOOLS (HAND TOOLS, POWER TOOLS, ETC.).</u></div> <div>List kinds of tools (hand, power, etc.) and measuring instruments you have used. For what purpose did you use them?</div>		

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NAME: _____

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Page 24

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<p>6. <u>ABILITY TO DO THE WORK OF THE POSITION WITHOUT MORE THAN NORMAL SUPERVISION.</u></p> <p>Give examples of the kinds of work you have performed on your own.</p> <p>What are some of the more difficult and specialized processes with which you have worked?</p> <p>Have you done any work requiring special skills, ability, etc.? If so, tell about it.</p> <p>What responsibilities have you been</p>		

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 25

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given on sheet metal jobs?		
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AWARDS. List the awards you received during your employment period. For each award, give a brief description as to the purpose of the award and the monetary amount received, if any.

After completing the application and this form, look them over carefully to make sure that both have been signed and that you have answered every question. Be sure that you have given complete information about your experience. You cannot be given credit for work you do not tell us about.

STATEMENTS CONCERNING QUALIFICATIONS WILL BE VERIFIED. EXAGGERATION OR MISSTATEMENTS MAY BE CAUSE FOR YOUR DISQUALIFICATION OR LATER REMOVAL FROM SERVICE.

NAME: _____

ANNOUNCEMENT NUMBER: _____

Page 26

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CERTIFICATION

I CERTIFY that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

Signature of Applicant: _____ Date: _____

(Sign in ink)